



*Worlebury St. Paul's
Church of England Voluntary Aided
Primary School*

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Dear Parents/Carers

Improving School Communications with ParentMail

From 1 February 2016 we will be upgrading to ParentMail's latest platform.

The latest version of ParentMail helps make life for parents much easier; with a single account you can receive information and book Parents' Evenings.

For parents, one of the biggest benefits if you have an Android or iOS phone is that you can easily pick up school messages on your smartphone by downloading the free ParentMail App.

To use the latest version of ParentMail all you need to do is verify your account. Over the next few days you will be sent either an email or text message from ParentMail, when you receive this please just follow the instructions below. If you do not do this you will not receive electronic communication from us.

If you have both a mobile number and an email address registered on your account, you will receive a registration invitation by text **and** email. You can decide which way you register – but you will only need to register once.

Mobile registration:

Please click on the link from the text message and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Email registration:

Please click on the link from the email and follow the verification process. As above, you will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

If you have any help with this or have any issues or queries with the process please contact the office.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Michelle Bamford'. The signature is fluid and cursive, with the first letter 'M' being particularly large and stylized.

Michelle Bamford
Headteacher