

FRIENDS OF WORLEBURY ST PAULS SCHOOL

The first meeting of the year was held on
Friday 24th January at which the following actions and outcomes were
agreed

1. Active Committee Membership

- It was decided at the AGM to have a Year Group Rep on the Committee who can then liaise and approach other parents and carers to get involved.
- The names of these and 'active' members to go on to Friends web page
(Action: Alvin to supply names to Liz and Melissa)
- All e-mails for committee to go direct to Alvin
- All e-mails to Friends to be routed through School Office with FRIENDS in the Subject and will be forwarded to Co-ordinator and Secretary.

2. Constitution

- Constitution to be updated and made available to all active members (Ken/Alvin)
- In future any spend over £250 to require $\frac{2}{3}$ agreement by active membership

3. Update on Financial Situation - Ken Hanson

- Friends have £2.5k in funds. This was element left after the rest was contributed to new building and can be spent on school / events

4. Events/Fundraising/Ideas

- Sensible number of 'one-off' events throughout year agreed as 6 (one per term)
- Liz to do schedule and give to Melissa for website.
- Smaller 'ongoing' events agreed on meeting-to-meeting basis.
- More ideas gratefully received.

5. One Off Events

- Governors to be consulted re licensing arrangements (Liz/Lisa)
- **Summer Ball** (Cath) - 13 tables. More tickets need to be sold
 - Raffle on night (Ken).
 - All to source raffle prizes (All)
 - Auction in band break (Ken)
 - Corporate tables to be actively sought (Cath)
- **Summer Festival** (Marie) - Date needs to be finalized to avoid clashes (All)
 - Idea of 'Festival' agreed
 - Possibility of craft/bouncy castle/tea party /egg hunt

- Bar licence ? (Liz to put on list for Governors)
- Meeting Friday 31st Jan 2pm
- **Easter Tea Party (Kate)** - After School on Thursday 3rd April.
 - Easter Garden/ Easter Egg decorating
 - Needs help with refreshments.
- **Curry Night (Cath)**
 - Date to be agreed.
 - Curry provided by Poppodoms
 - BYO suggested – need to check with Diocese
 - Charge for entry to quiz (compulsory!)
- Copper collection tube/marble run to be explored (Lisa and staff)

(b) Ongoing Events

- Treat/Ice-cream Friday to continue with wider parent/committee rota and involvement of Year 6 children – Action: Alvin to produce rota.
- Liz will investigate buying more in bulk to ease pressure on Kate.

5. Communication

- Website page to be set up within next 2 weeks (Melissa/Liz)
- Website to immediately include active committee membership, single contact point and date of next meeting (Liz)
- All contributions to web page to Alvin (cc Liz)
- Decision to be made re use of whiteboards/parents board for Year communication (Lisa and staff)
- A termly Friends Newsletter (All – Alvin to coordinate)
- Grandparents/carers to be added to Parent Mail list (Lisa/Melissa)
- 'Children's Voice' to be actively canvassed to develop further ideas (Lisa/Liz/Alvin)

We still need to look further at these issues at the next meeting:

How best to communicate ideas?

How best to communicate updates to projects?

How best to widen communication throughout and beyond parents?

6. Immediate expenditure of funds

- It was agreed that Friends would underwrite the Year 6 Lifeskills Visit on an annual basis so that all children can benefit. Voluntary contributions also required.
- It was agreed that Friends would fund 50% cost with Diocese of the donation of a Bible to all children in the school and on a continuing basis to new children.

7. Dates for future meetings

- Immediately arrange next meeting and inform active committee (Liz)
- Next meeting to report back on above actions and rest of 'Workshop' ideas to be discussed (All)

NEXT FRIENDS MEETING – FRIDAY 28th FEBRUARY 2pm IN THE STAFFROOM

**At this meeting we will briefly discuss the ongoing events
And in particular will address the communication issues.**

AFTER THIS MEETINGS WILL BE HELD TERMLY AND WILL NOT ALWAYS BE ON A FRIDAY!